

City of Lakeside Park
Minutes of Regular Meeting on 11/13/2023

CALL TO ORDER: Mayor Markgraf called to order the regularly scheduled meeting of Lakeside Park City Council at 7:00 P.M. on Monday, November 13, 2023, in the Lakeside Park City Building located at 9 Buttermilk Pike. Those in attendance were Mayor Markgraf, City Clerk Teresa Bruck, City Attorney Greg Voss. Council Members present were Chris Gongola, Dennis Landwehr, Mary Ann Thaman, and Brian Waite. Councilmembers Tom Bernheimer and Dave Wolfer were absent.

AGENDA

There were no changes or corrections to the November 13, 2023, Agenda. Mr. Gongola made the **motion** to adopt the Agenda and Ms. Thaman seconded the **motion**. Voice vote was taken. **4 Ayes, 0 Nays; motion** carried.

MINUTES

No corrections or changes were requested for the October 9, 2023, minutes. Mr. Landwehr made the **motion** to adopt those minutes. Mr. Waite seconded the **motion**. Voice vote was taken. **4 Ayes, 0 Nays; motion** carried.

CITIZENS ADDRESSING COUNCIL:

No one present.

MAYORS REPORT

Mayor Markgraf started with last weekend was Veterans Day. Mayor took the opportunity to thank councilmember Mr. Landwehr who was a veteran for his service to our country.

Next, the Mayor talked about being officially in the fall season and many leaves falling from the trees. He advised that the city does not contract leaf pick up, but he asked that you do not rake your leaves to the streets as the city oversees cleaning the catch basins for storm water and leaves can clog then easily. He also asked that as a neighborly function to help your neighbors with their leaf clean up.

In December we would like to have a Newsletter come out and Mayor asked if any of the council members would like to include an article.

The city had a trunk or treat event, and more information will be provided in the recreation report. However, the Mayor wanted to thank a few people that helped with the activity. He provided thanks to council member Dennis Landwehr helped with grilling, the mayor's wife Mary Kay Markgraf helped assemble hotdogs and buns, Teresa & Haley Bruck and Recreation Director Naomijoe Craven assisted at the food stand and Libby Baker helped with the cookie decorating. He thanked all of them for their help.

Next our city's upcoming big event is the Light Up Lakeside, and more information will be provided in the recreation report. The mayor encouraged all the council members to try to make it to this event, and if they could help that would be much appreciated.

Winter is around the corner and when a snow emergency is called it is typically to remove cars out of the way for emergency services to respond. If this must be called, the mayor advised he will do it in enough time for people to be prepared to get vehicles off the street. We will have this information on our social

media platforms as well as news media.

The mayor's group meeting will be this Saturday, November 18th at the Kenton County Administration Building. We are supposed to get an update on the new police training facility at that meeting.

Council member Chris Gongola asked if the Northern Kentucky training facility is truly moving forward and if so, this is exciting news? The mayor responded that we have a better shot now than we have had in the last 5 years. This is also one of the reasons we had the resolution at the last council meeting.

CITY ATTORNEY REPORT

Mr. Voss read the first reading of Ordinance #05-2023 to adopt an update to the City of Lakeside Park, Kentucky Personnel Policies. No questions or corrections from council at this time, so the Ordinance will be set for a second reading in December.

Mayor advised our old policies are at least 20 years old and need to be updated. He did provide the council with a complete copy of the proposed personnel policy updates.

Mr. Voss then read the first reading of Ordinance #06-2023 creating a new section in the code of Ordinances for the City of Lakeside Park, Kentucky, limiting the carrying of concealed deadly weapons in buildings or portions of buildings owned, leased, or controlled by the City of Lakeside Park. Signs will be posted reflecting concealed deadly weapons are prohibited on the premises.

Mayor advised there will be a time for comments and debates after the second reading of this Ordinance.

CITY CLERK/TREASURER'S REPORT

Ms. Bruck advised the City has currently collected 30% of the tax property payments for this Fiscal year.

She stated we have a new IT service provider from NKOL and a new internet and phone service with Alta Fiber. Email issues will be fixed this week.

Ms. Bruck stated there have been good reviews from the City's new website.

She recently attended an Open Records/Open Meeting virtual training course.

Last, she stated there will be regular quarterly newsletters going out in December, March, June, and September each year.

Ms. Thaman asked if there is a list of residents that do not get email newsletters, and Ms. Bruck advised we do have a list. Ms. Bruck also stated anyone that would like to be on the mailing list to contact her by email at lsplclerk@cityoflakesidepark.com or by calling the office.

FIRE/EMS:

Mayor introduced and welcomed Assistant Fire Chief Jeff Hampton and asked him to tell a little about himself. Assistant Fire Chief Jeff Hampton introduced himself and said he has been with Fort Mitchell for about 18 years total including volunteer time. He started full time in 2015, promoted quickly and now he is the assistant chief. He has called Lakeside Park his home for many years, so he is very familiar with our city. Mayor welcomed him.

Assistant Fire Chief Jeff Hampton reported that there were 191 total runs last month. Out of those runs

there were 21 to Lakeside Park. We had 25 public education events and 5 or 6 were in Lakeside Park. October was their fire prevention month. They had 4 car seat installations. Also, they had a Hero's Night event with 2000 to 3000 in attendance. He advised that we will be happy to be the private uber for Santa on our December 3rd event. Last, the crews wanted him to relay that the hotdogs at the Trunk or Treat were delicious.

PUBLICWORKS:

Ms. Thaman reported they met last Thursday. Not a lot of updates except the West Lakeside Project has been completed, but a portion of funds was held for yard restoration in the Spring. The crack seal project is still ongoing. Sidewalk assessment is complete, but budgeting for the work is still in process. Steve has been cleaning out collection basins and other preparations in the city for winter. The next meeting is on December 7th and that's all she has.

Mayor advised one more thing regarding street sweeping. This will be scheduled for the end of November, and we will notify everyone in a timely manner via street signs and media outlets for cars to be removed from the streets during that service.

POLICE AUTHORITY:

Mr. Waite said they met on October 16th and the minutes of that meeting were included in council packets. He said 17% of the calls were in Lakeside Park. Could items to note include Patrolman Christopher Steward received the Governor's Award for Impaired Driving Enforcements. The department gave an active weapons training for Immanuel Methodist Church. The new weapons are in and being put into service. The most exciting news is the board approved the hiring of Amanda Armstrong who is an experienced officer that comes to us from Campbell County.

PDS:

Mr. Waite advised they did not meet last month, but the open violations and permits reports were in council packets. He noted that one was listed as commercial, but that was for Fort Mitchell and will be corrected.

Mayor advised the new system of PDS is working well and kudos to them.

FINANCE:

Mr. Gongola stated he came in last week and reviewed the finances. He found everything to be properly recorded and no discrepancies. He said our total revenue for the month of October was a little over \$600,000. Ordinary expenses included our quarterly payments to police and fire as well as a payment to Riegler Blacktopping for the work they did on West Lakeside. There was a negative income for the month of October, but that is common. Nothing out of the ordinary and the finances look very good.

MUNICIPAL GOVERNMENT LEAGUE OF NORTHERN KENTUCKY (MGLNK):

Mr. Landwehr advised no report, but there should be a meeting in the very near future.

RECREATION:

Ms. Thaman said she didn't have anyone else to thank for the Trunk or Treat event from who the Mayor thanked in his report.

Things coming up include the luminary kits pick up starting tomorrow. They will be available during business hours on November 14th, 15th, and 16th as well as a late pick up on Tuesday, November 28th from 4

to 6 PM. These are to be used for the December 3rd Light Up Lakeside event.

Another event is the ice skating at the Northern Kentucky Ice Center in conjunction with the City of Fort Mitchell on Wednesday, November 22 from 5:30 PM to 7:30 PM.

All details are on our website cityoflakesidepark.com.

She said our big event of the year is the Light Up Lakeside December 3rd at Barleycorns from 5:00 PM to 8:00 PM. The carriage/trolley rides signups are available on our website. We will also have Santa arriving by Fire Truck, you can get your picture taken with him, crafts for the kids, cookies, and hot chocolate.

A new activity this year is that Barleycorns is sponsoring a round one home decoration contest this year. If you decorate your home before the Light Up Lakeside event, you can win a prize that will be announced at the Light Up lakeside event.

Libby Baker will be there collecting money for our Adopt-A-Unit program.

Mary Ann advised if you have been trying to reach her by email about the carriage rides, she has been having email issues. So, please try to schedule on the web page.

St Nick Bingo will be December 5th here at Lakeside Park city building from 2:00 PM to 3:30 PM.

The train exhibit at the Behringer-Crawford Museum will be on Sunday, December 17th from 1:00 PM to 5:00 PM. Details can be found on our website.

Letters to Santa will kick off on December 3rd at Light Up Lakeside event and the deadline for the letters after that will be December 13th by 3:30 PM.

Last, there will be a second round of decorating your house contest that will be judged on December 20th and awarded on December 21st.

We hope to have a CPR training class set up soon.

Also thinking about a movie night.

Teresa added that we will have a Santa drop box in the front lobby of the city building for anyone that wants to drop off their letters to Santa.

PUBLIC RELATIONS:

Mayor already talked about the newsletters going out, he stated that we have had very good comments about the work that has been done by our office staff. He thanked Ms. Bruck and Ms. Kemper for their professionalism and immediately addressed any comments and concerns that come into the office.

COMMENTS FROM COUNCIL:

Mary Ann told Ms. Bruck that she appreciated everything she did to go above and beyond to help Naomijoe.

The mayor wished everyone a same and happy Thanksgiving.

ADJOURNMENT:

At 7:30 p.m. Mrs. Thaman made the **motion** to adjourn the meeting and Mr. Waite seconded the **motion**.
Voice vote taken – **4 Ayes, 0 Nays; motion** carried.



Paul Markgraf, Mayor



Teresa L. Bruck, City Clerk