

City of Lakeside Park
Minutes of Regular Meeting on 4/8/2024

CALL TO ORDER: Mayor Markgraf called to order the regularly scheduled meeting of Lakeside Park City Council at 7:02 P.M. on Monday, April 8, 2024, in the Lakeside Park City Building located at 9 Buttermilk Pike. Those in attendance were Mayor Markgraf, City Clerk Teresa Bruck, City Attorney Greg Voss. The council members present were Tom Bernheimer, Chris Gongola, Dennis Landwehr, Brian Waite and Dave Wolfer. Council member Mary Ann Thaman was not present.

AMENDED AGENDA

There were no changes, corrections or deletions to the April 8, 2024, Amended Agenda as presented. Mr. Wolfer made the **motion** to adopt the Amended Agenda and Mr. Gongola seconded the **motion**. Voice vote was taken. **5 Ayes, 0 Nays; motion** carried.

MEETING MINUTES

No additions, corrections or deletions were requested for the March 11, 2024, minutes. Mr. Waite made the **motion** to adopt the minutes. Mr. Bernheimer seconded the **motion**. Voice vote was taken. **5 Ayes, 0 Nays; motion** carried.

SPECIAL MEETING MINUTES

No additions, corrections or deletions were requested for the April 6, 2024, Special Meeting minutes. Mr. Landwehr made the **motion** to adopt the minutes. Mr. Wolfer seconded the **motion**. Voice vote was taken. **5 Ayes, 0 Nays; motion** carried.

CITIZENS ADDRESSING COUNCIL:

No one present wished to speak.

MAYORS REPORT

The mayor formally introduced Officer Amanda Armstrong and announced she has completed her field training. Ms. Armstrong provided a little information about herself, and the mayor welcomed her to the council meeting.

The mayor is working on the budget and hopes to have it to the council within 2 weeks for review. He thanked everyone for attending the special meeting on April 6, 2024. It provided the council with more of what goes on behind the scenes that the council doesn't always get to see. The meeting was well presented and had a good discussion by the City Clerk.

This coming Saturday the Mayor's Group will be held at Edgewood. The last Mayor's meeting centered around a presentation by PDS regarding medical marijuana. The mayor is recommending to the council an Ordinance banning any kind of production and distribution in the city limits of Lakeside Park. We do not have a business district and this product must be grown inside. The city does not have any large facilities within the city to accommodate the manufacturing of this product. In addition, we do not have any retail establishment to sell it.

The City of Covington has been administering the public assistance vouchers for rental units (known as section 8) and that was authorized by an Interlocal Agreement. Covington is giving up that responsibility and turning it over to the Northern Kentucky Housing Council, chaired by Steve Arlinghaus, a former Judge

Executive. Our city council will be requested to authorize the mayor to sign the new Interlocal agreement reflecting this change.

Last, on Wednesday May 15th @10 AM, the 2024 Northern Kentucky Police Memorial Service will be held at the foot of the suspension bridge, and all are welcome to honor our fallen officers as well as support to the current officers of Northern Kentucky.

The mayor read a Proclamation for the 55th Annual Professional Municipal Clerks Week to be held May 5-11, 2024, recognizing appreciation to our Professional Municipal Clerks, Teresa Bruck and Jeanette Kemper along with our Police Clerk, Melissa Seis, and all the Municipal Clerks throughout the State of Kentucky.

CITY ATTORNEY REPORT

Mr. Voss started off reading a **Municipal Order No. 01-2024**, declaring listed property of boxwood bushes and rocks on Applewood Drive owned by the city to be surplus.

Mayor advised the rocks from the median on Applewood seem to end up in the road and do not stay in the designated area. Our Public Works Director must continually put them back in the median. By removing them and making the area grass, we hope to resolve this issue.

Mr. Bernheimer made the **motion** to adopt Municipal No. 01-2024. Mr. Gongola seconded the **motion**. Voice note was taken. **5 Ayes, 0 Nays; motion** carried.

Mr. Voss then provided the second reading of **Ordinance No. 03-2024**, reflecting the City of Lakeside Park, Kentucky, repealing Ordinance No. 06-1998 codified as sections 53.001 through 53.0099 of the City of Lakeside Park Code of Ordinances.

The mayor advised under this Ordinance No. 06-1998 it limited sign content, and this is no longer enforceable under the United States Supreme Court.

Mr. Waite made the **motion** to adopt Ordinance No. 03-2024 repealing Ordinance No. 06-1998. Mr. Landwehr seconded the **motion**. With no further discussion, a voice vote was taken. **5 Ayes, 0 Nays; motion** carried.

Mr. Voss then conducted the first reading of **Ordinance No. 04-2024**, setting the compensation rate of pay for the Mayor and City Council for the City of Lakeside Park, Kentucky.

The mayor suggested a salary increase for the council from \$1,680.00 a year up to \$2,000.00 a year. This would not take effect until councils next term starting January 2025. This will have to be voted on before the first Monday in May, so a Special Meeting will have to be set up to discuss this further. The mayor is leaving it up to the council to determine a raise for the mayor's position, but this raise will not take effect until the next term in 2027. Mr. Waite asked what the last time salaries for council and mayor had been updated and Mr. Gongola responded with 2010. Some discussion to increase the mayor's salary up to \$8,000.00 a year, but further discussion will take place at a Special Meeting that will be scheduled before May 6th.

Mr. Voss proceeded to conduct the first reading of **Ordinance No. 05-2024**, creating chapter 65 of the City of Lakeside Park, Kentucky Code of Ordinances relating to a rental registry to assist the city with concerns and/or notifications to landlords.

Mayor advised this is not for the city to make money, but merely a list to be able to contact someone in cases of emergencies or as needed for incidental situations. Mr. Waite advised that other neighboring cities have researched and implied similar Ordinances like this one.

Last, Mr. Voss conducted the first reading of **Ordinance No. 06-2024**, Amending Chapter 50 of the Code of Ordinances, entitled "Nuisances" that relates to noise and enforcement.

The mayor advised this is the same as the Ordinance that Crestview Hills adopted. We would follow them so that this Ordinance would be standard for both the cities, and to simplify our Police Authority's enforcement.

CITY CLERK/TREASURER'S REPORT

Ms. Bruck reported the city is now using an email application called Mailchimp to send group emails for news and events to residents. We are also looking into the capability of texting messages to residents as well.

She stated that a CD with Stockyard came to maturity, and it was rolled over increasing the interest rate by 1% for another 15 months.

She also indicated that they are working on establishing the ability to pay property taxes online by credit/debit card and will be able to accept that type of payment for other things in the office.

Ms. Bruck and Ms. Kemper are still working on purging old files and hope to have completed before the shred dates of April 25th through 27th. Anything left will be scanned for future reference.

FIRE/EMS:

Asst Chief Hampton was not able to make the meeting. However, Chief Slusser provided a report, and Mayor Markgraf read the information. Ft. Mitchell Fire Department assisted the City of Piner with a brush fire and they assisted Crescent Springs with a structure fire. The mayor advised receiving the list of all the calls run by the fire department last month, and if someone has a specific question, we'll be happy to contact one of the chiefs for further information.

PUBLICWORKS:

Mr. Bernheimer reported on the recent public works meeting that began with a review of projects.

2023 street program complete with exception of yard restoration and will take place as soon as the weather permits.

Additional discussion on sidewalk assessment and notifications to the individual homeowners effected will go out as soon as the project is finalized.

2024 Joint and Crack Seal program for Colony South, Hudson, Cahill, Marian and Carran is currently out for bids and due to start sometime in September or October of this year.

Street repair program bids came in and they were almost all below budget and estimates. Decision when to submit that project to contractor was discussed and is due to start between July and September of this year.

We were advised that Crestview Hills applied for a Grant for sidewalk repairs on Dixie Highway, and they have approached our city about 35 feet of the project is within the confines of Lakeside Park. For this reason, they are offering us an opportunity to get that portion of the sidewalk project done for 10% of the project cost.

A TANK sign at Hutson and Dixie Highway was damaged in an accident, and it is in the process of being replaced by Tank.

Mr. Bernheimer stated that last week after the storms, Mr. Greer went out after the storm and addressed any concerns he saw.

Last, Mr. Bernheimer reported on the snow removal this year came to be \$7,017.00 which was 50% of last year and 25% of the prior year.

Mayor advised the bid for 2024 Lakeside Park Concrete Street Spot Repairs was awarded to Neyra Paving. The engineer estimated the project to be roughly around \$85,000.00, but the bid came in at \$60,950.00.

Mr. Gongola made the **motion** to award the 2024 Concrete Street Spot Repairs to Neyra Paving. Mr. Bernheimer seconded the **motion**. No further discussion was made, roll call was taken. **5 Ayes, 0 Nays.** **Motion** carried.

Roll Call was taken:

Tom Bernheimer Aye
Dennis Landwehr Aye
Dave Wolfer Aye

Chris Gongola Aye
Brian Waite Aye

POLICE AUTHORITY:

Mr. Waite said the March activity report showed 30% of calls were in Lakeside Park.

Police authority met on March 18th with standard business.

The new police cruisers will be put into service very soon.

Student Police academy at Thomas More College has 11 students enrolled this go around.

Professional development patrolman Henderson completed resiliency training and Detective Seward completed a personal crimes training course.

Mayor added that we did not get the tour of the police department set up for this month, but we will try again next month.

PDS:

Mr. Waite reported that they did not meet last month so there is nothing to report.

FINANCE:

Mr. Wolfer reported that it was a quiet month. We collected a little over \$51,000 in revenues, normal city expenses of \$44,000 and a total net income of \$6,900 this month. He reviewed the books last week and everything was properly recorded. The balance sheet shows we have a little over \$3.8 million in checking

and savings. He last noted that the city did receive a \$3,000 Grant from Duke Energy.

The mayor explained that last year Duke-Energy did trim around some of the power lines and caused damage to some of the trees. After Duke-Energy came out and viewed the damage, they ended up having to remove 2 trees on Turkeyfoot Road. They then suggested we apply for a grant that would help in replacing the trees and with other landscaping issues. We applied and were awarded \$3,000.00.

The mayor also noted that the Mayor of Walton resigned due to allegations of misuse of their city credit card, he would like the financial committee as a precaution to also start reviewing our city credit card statements when they come in to review our financial books. We don't have any reason for them to do this, but the mayor thinks this would bring an added sense of security to our financial affairs.

MUNICIPAL GOVERNMENT LEAGUE OF NORTHERN KENTUCKY (MGLNK):

Mr. Landwehr said he had no report to provide, but the next meeting is a week from next Tuesday.

RECREATION:

Mr. Gongola reported that quite a few things are happening this month.

The euchre tournament had to be cancelled last Friday due to lack of participants. But hoping to reschedule it in the future.

We have play tickets still available for "The Play That Goes Wrong", being held Sunday, April 14th at Carnegie in Covington. Call the city office for tickets.

Tuesday, April 16th at 11:00 AM Senior Luncheon at Barleycorns, reservations are required.

The Senior Seminars will begin this Wednesday, April 17th from 9:00 AM – 11:00 AM at Fort Mitchell City Building, reservations are required. These seminars will help with tough decisions that seniors must make as they age. These seminars will be held every third Wednesday of the month through September on a rotating basis between the cities of Fort Mitchell or Lakeside Park. The seminars will run from 9:00 AM to 11:00 AM. You must register in advance for these seminars.

April 19th is the registration deadline for the Northern Kentucky Senior Games. See the city website for details.

April 25th through April 27th is "Shred It Days" at the city office. See the city website for details.

The mayor noted that there will be locked bins in the lobby on all three days, and no one will have access to these documents except the company coming to shred the documents.

The mayor also advised that the Senior Seminars are informational seminars at no cost to seniors or the city, and the city does not endorse any of the companies hosting these events.

PUBLIC RELATIONS:

The mayor advised we are working on getting news information out to the residents, and we have sent out the Spring Newsletter.

COMMENTS FROM COUNCIL:

The mayor advised that the Housing Authority of Northern Kentucky is requesting us to approve a new interlocal agreement. This will give the Housing Authority the ability to provide vouchers to landlords within the City of Lakeside Park if they decide to accept them. It does not mandate the landlords within the city accept them, but it does give them the option to do so.

Mr. Waite said to reiterate that this interlocal agreement exists today, it is just changing the administration from the City of Covington to the Housing Authority. Mayor advised that is correct.

Mr. Wolfer made the motion for approval for the mayor to execute the new Interlocal Agreement. Mr. Waite seconded the motion. No further discussion was made, roll call was taken. **5 Ayes, 0 Nays. Motion** carried.

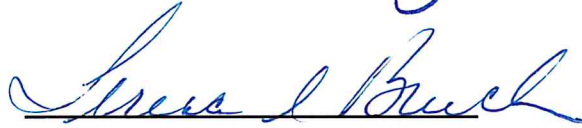
NEW BUSINESS

Mr. Gongola asked if we needed to schedule the Special Meeting now for the mayor and council salary, but it was decided it was not necessary to do it right then.

ADJOURNMENT:

At 8:07PM Mr. Gongola made the motion to adjourn the meeting and Mr. Waite seconded the motion. Voice vote taken – **5 Ayes, 0 Nays; motion** carried.


Paul Markgraf, Mayor


Teresa L. Bruck, City Clerk